MYOB Advanced

Release Notes

2016.1.6

Cloud Solutions
for Bigger Business

MYOB Advanced

Contents

Introduction

Welcome to the 2016.1.6 release of MYOB Advanced.

What's New in this Release?

The 2016.1.6 release includes fixes to issues identified in a variety of areas in the MYOB Advanced system, as well as updates to the Advanced People suite and minor changes to the MYOB Advanced interface and licensing model. The following sections provide details of the changes included in this release.

Installing this Release

The 2016.1.6 service pack is automatically deployed to all production accounts.

> **Note:** An updated licence is required to enable configuration options for the new features. While accounts in our managed environment will have their licences updated automatically, a local installation must be updated manually by navigating to the Licence Maintenance (SM.20.15.10) form and clicking the **Update Licence** button.

New Features

Licensing Updates

This release includes the following changes to product licensing:

- The "Exchange Integration" feature is now available for the Plus and Enterprise editions of MYOB Advanced. This feature is available for selection on the Enable/Disable Features form (CS.10.00.00) under "Third Party Integrations".
- The Project User licence type now has full access to the Employers form (EP.20.30.00).
- The Executive User licence type now has full access to the Emails Pending Processing form (SM.50.70.00).
- The following licence types now have full access to the All Emails form (CO.40.90.70):
    - Executive User
    - Finance User
    - Project User
    - Sales & CRM User
    - Warehouse User

Updates to Stocktake Generation

The Standard and Plus editions of MYOB Advanced now allow stocktake generation by inventory and by item class; the **Generation Method** dropdown on the Physical Inventory Types form (IN.20.89.00) now contains the options "By Inventory" and "By Item Class" in Standard and Plus editions.

Advanced People Updates

Reversing Pays

This release adds the ability to reverse pay runs under certain conditions. A pay can be reversed if:

- It is the most recently completed pay in its pay group.
- There isn't a new open pay in that pay group.

> **Note:** The status of superannuation or payment summary batches may prevent a pay run from being reversed—see "Effects of Reversing a Pay" below.

A **Reverse** option has been added to the Actions dropdown on the Pay Run Details form (MP.PP.31.20). If the pay can be reversed, clicking this option will reverse the pay by:

- Setting the original pay to the new "REVERSED" status.
- Creating a new pay run copied from the original in "OPEN" status.

Effects of Reversing a Pay

When a pay run is reversed, it is assigned the "REVERSED" status, which means it can no longer be edited. A new pay run, which is identical to the reversed pay run, is created and given the "OPEN" status. The new pay run contains all changes from employees' Standard Pays that were in the original, including any leave entered. It also has the same pay period dates as the original, i.e. the same Physical Pay Day and the same Pay Period Start and End dates. You can then edit the new pay as necessary and process it in place of the reversed pay run.
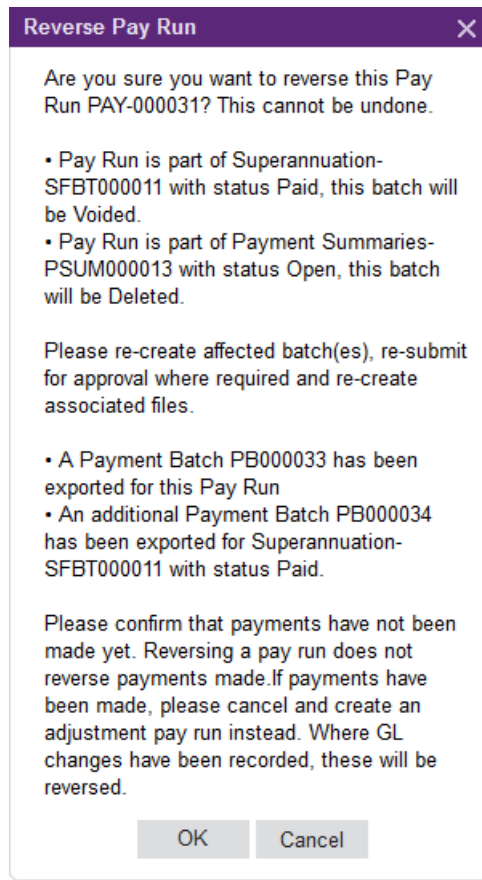
GL Transactions

All General Ledger transactions that were generated by the original pay run are reversed. The original transactions are locked and reversing transactions are created for them. Each reversed GL transaction includes a link to the reversing transaction that was created for it, and each reversing transaction includes a link to the reversed pay run as reference.

Superannuation and Tax Batches

If payment summary batches that include the pay run have been submitted to the ATO via SBR (see page 7), or if superannuation batches that include the pay run have been submitted using the Pay Superannuation service, **the pay cannot be reversed**. In all other cases, batches for superannuation, payment summaries, payroll tax and IRD reports that were created for the original pay are either deleted or voided:

- Batches that have already been approved are voided—the batch records remain, but have the "VOIDED" status and cannot be edited or processed.
- Batches that have not yet been approved are simply deleted.

When you reverse a pay, a warning message appears identifying all batches that will be affected. Details of the affected batches are written to the pay run's notes.

Payment Batches

While it is possible to reverse payment batches and their related GL transactions, the MYOB Advanced People system has no control over what happens once payment batch export files are submitted to a bank so that employees' pays can be distributed. (Indeed, the system has no way of knowing whether or not the file has been submitted to a bank.)

The presence of payment batches does not prevent a pay run from being reversed; if you reverse a pay run that payment batches have been created for, the batches will be voided in the same way as other batches. However, **if you have submitted export files to a bank, you should not reverse the pay run**. Instead, make a new adjustment pay run to correct the payments.

Pay Documents

All documents that were generated for the reversed pay are deleted and links to them are removed from the reversed pay run:

- Links to payslip PDF files are removed from the main grid of the Pay Run Details form (MP.PP.31.20).
- Links to payment summary PDF files are removed from the Files dropdown on the Pay Run Details form (MP.PP.31.20).

Payment Summaries

Australia only

MYOB Advanced People can generate Individual Non-Business payment summaries for submission to the ATO. Payment summaries are created and processed in batches, similar to superannuation or payroll tax batches.

Setting up the System for Payment Summaries

To set up the system for payment summaries, all pay items that should be included in payment summaries must be assigned a Payment Summary Category. A **Default Payment Summary** column is available on the Pay Item Types form (MP.PP.21.60) to assign a default category to pay items; the default can be changed for individual pay items on the Pay Item Liabilities form (MP.PP.10.25).

Generating Payment Summaries

Payment summary batches are created on the the Create Batch form (MP.PP.50.03). One batch is created for each available financial year. To create a batch, select the year from the Financial Year dropdown; the details of all payment summaries included in the batch will be displayed. Select **Save Batch** from the Actions dropdown to create the batch.

Once a batch has been created, you can open it on the Manage Batch form (MP.PP.50.04) to view details of all of the employees, payments and pay items in the form.

> **Note:** Basic details of all batches are displayed on the Batch Summary form (MP.PP.40.55).

Processing Payment Summaries

Payment summary batches are processed on the Manage Batch form. Batches can be submitted for approval in the same way as other batches in the Advanced People system.

> **Note:** Settings relating to payment summary batches are available on the General Settings tab of the Payroll Preferences form (MP.PP.11.00). These include an **Auto Approve** setting, which skips the approval process when ticked.

Once a payment summary batch has been approved, it can be distributed by one or both of the following methods:

- Submitting it electronically to the ATO using Standard Business Reporting (SBR).
- Generating payment summary PDFs and sending them to employees.

When submitting a payment summary batch to the ATO, you will need to supply details of your my.MYOB account (contact MYOB Enterprise Client Services if you need to set up my.MYOB accounts). Once the batch has been submitted, the status of the submission can be monitored on the Manage batch form:

- The **Batch Status** field in the form's header displays the status of the batch as a whole.
- The **Submitted to ATO** field in the form's header displays the number of payment summaries that have been successfully submitted.
- The **Lodgement Status** field on the Employee Details form displays the status of each individual payment summary.

Payment Summaries can be exported to PDF on the Process Summary form (MP.PP.52.11). This form offers three options for distributing payment summary PDFs:

- A single PDF containing all employees' payment summaries can be generated and downloaded from the Process Summary form
- PDFs can be generated for each employee and emailed directly to them.
- PDFs can be generated for each employee and made available for download on the MYOB Advanced Customer Portal. A link to the portal is emailed to each employee.

Payment summary PDFs can be distributed to each employee using any combination of these options. Distribution options for each employee are chosen on the Settings tab of the Pay Details form (MP.PP.32.10).

> **Note:** The default distribution method is set on the General Settings tab of the Payroll Preferences form (MP.PP.11.00). This form also lets you set the Notification Templates to be used for payment summary emails
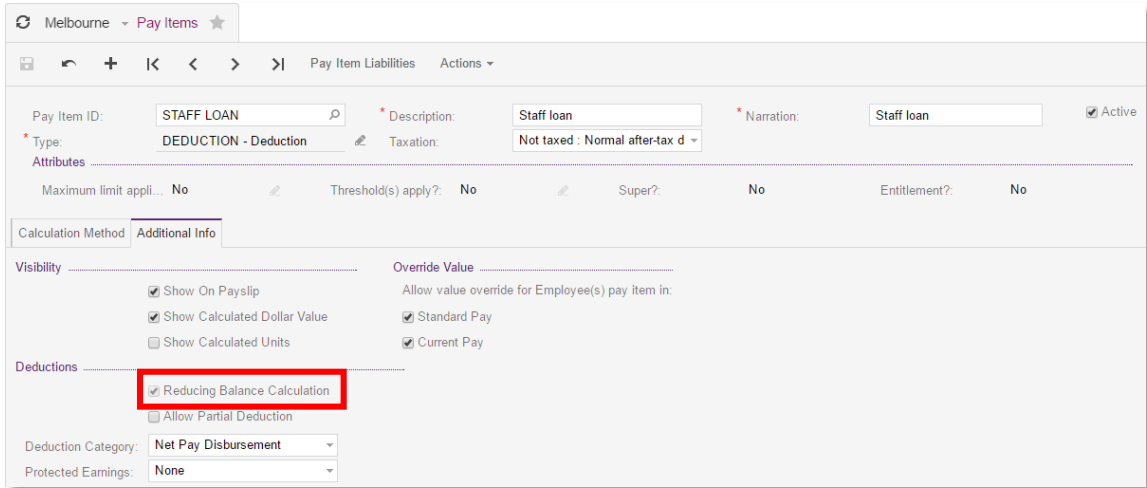
RESC Reporting

Australia only

This release introduces changes to the way that pay items are marked as Reportable Employer Superannuation Contributions (RESC). The **Reportable Employer Superannuation Contributions** option has been removed from the Pay Items form (MP.PP.22.10); in its place, a "RESC Payments" payment summary category has been added. Superannuation pay items can be assigned this new category on the Pay Item Liabilities form (MP.PP.10.25) when setting up pay items for payment summaries (see page 7).

> **Note:** See the ATO's website for information on what types of employer contributions are and are not reportable.

Reducing Balance Deductions

This release adds the ability to set up reducing balance deductions, where a fixed amount to repay is set, and regular deductions are made each pay run until the full amount has been repaid.

When setting up deductions on the Pay Items form (MP.PP.22.10), a new **Reducing Balance Calculation** option is available on the Additional Details tab. Ticking this option marks the deduction as a reducing balance deduction.

> **Note:** When a pay item is marked as a reducing balance deduction, the **Change Limit** and **Change Threshold** options in the Actions dropdown are disabled—the pay item's amount to repay is effectively a limit, so being able to set another limit manually could cause conflicts. If a limit and/or threshold had already been set for the pay item before the **Reducing Balance Calculation** option was ticked, these will be deleted once the pay item is saved.

Reducing balance deductions are added to employees' pays in the same way as any pay item. Add the deduction on the Standard Pay tab of the Pay Details (MP.PP.23.10) form, then enter the required details:

- In the **Amount** column of the main table, enter the amount to be deducted from the employee's pay each pay run.
- In the **Amount to Recover** field of the table footer, enter the total amount to be recovered.

The footer also includes a **Reducing Balance** field, which indicates that the pay item is a reducing balance deduction, and a **Recovered to Date** field, which displays the total amount of repayments made as at the currently selected Business Date.

Once a reducing balance deduction has been added to an employee's Standard Pay, it will appear in their Current Pay alongside all of their other pay items. The deduction amount will be taken from each pay run until the amount to recover has been repaid. (If the final payment is less than the usual deduction amount, a partial payment will be made.)

The reducing balance deduction will appear in the Deductions section of the employee's payslip. The remaining balance is displayed next to the deduction's name.

Once the full amount has been repaid, the deduction amount will be $0 in all subsequent pay runs, which means that the deduction will not appear on payslips. The deduction pay item remains in the employee's Standard Pay—it must be removed manually once the balance has been repaid.

New Pay Run Statuses

This release adds the following new status for pays:

- REVERSED – This status is assigned once a pay has been reversed (see page 5).

Resolved Issues

The following table details the issues that are addressed by this release.

Problem ID	Description
Organisation	
133811699841 133775911886 133775911881	Errors would occur on the Validate Accounts form (CR.50.34.20) after clicking **Process All** when the **Validate All Records** option was selected. This has been resolved.
-	The system incorrectly filled in the **Reply To** box with the default email of an account. This has been resolved.
Finance	
134453751127 134447027451	The error "Report does not contain parameters: FirstTimePrintedEmailed" appeared when selecting **AR Register Detailed** from the Reports dropdown on the Invoices and Memos form (AR.30.10.00). This has been resolved.
133903392610 133891265631	The error "Lost connection to MySQL server during query" could occur when creating a payment on the Payments and Applications form (AR.30.20.00). This has been resolved.
135519539338 135477891937	The error "Not unique table/alias: APRegister" could occur when clicking **Process** on the Validate Supplier Balances (AP.50.99.00) and Validate Customer Balances (AR.50.99.00) forms. This has been resolved.
132992526360 132709085501	The error "Lost connection to MySQL" could appear when running the Unreconciled Transactions for Period report (FA.62.00.10). This has been resolved.
130658840794 130653611751	The Balance Sheet report (GL.63.40.00) did not match the AP Aged Period Sensitive report (AP.63.05.00) for the same period. This has been resolved.
-	In some cases, if the system failed to release an Accounts Receivable document during the mass release process on the Release AR Documents form (AR.50.10.00), the batches generated by other documents could keep the Unposted status, even if the **Automatically Post on Release** check box had been selected on the Accounts Receivable Preferences form (AR.10.10.00). This has been resolved.
-	The AP Edit Detailed report (AP.61.05.00) showed incorrect amounts to be posted to tax payable and expense accounts if a document contained tax-inclusive items. This has been resolved.
-	When a user reversed Accounts Payable bills, Accounts Receivable invoices, or General Ledger transactions, the lines of the reversed documents or transactions shared line notes with the corresponding lines of the original documents or transactions. This has been resolved.
-	On the Quick Checks form (AP.30.40.00), a user could not void a quick check that had finance charges specified. This has been resolved.
-	With MySQL databases, users experienced performance issues using the following inquiry forms: Customer Details (AR.40.20.00) and My Documents (SP.40.20.00). This has been addressed; system performance in these areas has been improved.

-	In the Unreleased AP Documents report (AP.65.60.00), the system did not include unreleased Accounts Payable documents associated with a vendor that had been deleted. This has been resolved.
-	When a user ran the AR Aged Period Sensitive report (AR.63.05.00) with the Detail format, payments with an amount of zero were displayed in all the periods following their payment period. This has been resolved.
-	The system used reciprocal exchange rate in cash entries created in the Quick Transaction dialog box if the exchange rate effective on the transaction date had been set up with the Divide operation for currency conversion on the Currency Rates form (CM.30.10.00). This has been resolved.

Distribution

124742036513 124705339351	This release adds stocktake generation by inventory and by item class to the Standard and Plus editions—see page 4.
134660250578 134570291661 134570291671	The error message "Connection must be opened" could appear when attempting to save "RC" sales orders. This has been resolved.
131026048762 131018937231	The error message "Inventory qty will go -ve" could appear incorrectly when saving a shipment with serial numbers on the Shipments form (SO.30.20.00). This has been resolved.
119696268143 119495830413	The error message "Error #112: An error occurred while processing the field CuryAdjdAmt : Object reference not set to an instance of an object." appeared when attaching an existing payment to a sales order on the Sales Orders form (SO.30.10.00). This has been resolved.
134796465429 133422652381	When the Multiple Warehouse Locations feature was disabled, printing the Historical Inventory Balance report (IN.61.60.00) in Summary mode showed figures in the Opening Balance column only.
-	In some cases on the Sales Orders form (SO.30.10.00), for a sales order of the IN type, a user couldn't add a line with a stock item that had the available quantity if previously a line with this stock item that did not have the available quantity had been added and deleted. This has been resolved.
-	If **Validate Min. Markup** had been set to "Set to Minimum" on the Sales Orders Preferences form (SO.10.10.00), on the Sales Orders form (SO.30.10.00), when a user created a sales order with an item whose average cost was zero, the system did not use the last cost of the item to calculate the minimum valid unit price. Also, the system did not issue any warning message if both the last cost and the average cost of the item were zero. These issues have been resolved.
-	The system didn't change the allocation type of a quantity of an item from Purchase Prepared to Purchase Order after a user performed the **Email Purchase Order** action on the Purchase Orders form (PO.30.10.00). These issues have been resolved.
-	When a user processed a replenishment request on the Create Transfer Orders form (SO.50.90.00) and then on the Sales Orders form (SO.30.10.00), the user marked for PO the resulted sales order of the TR type with the PO source Purchase to Order, the system calculated an incorrect quantity of an item with the In Transit allocation type. This has been resolved.

-	On the Shipments form (SO.30.20.00), when a user added a sales order to a shipment and the sales order included a serial tracked item associated with a lot/serial class that had **Assignment Method** set to "When Received" on the Lot/Serial Classes form (IN.20.70.00), the system selected the **Hold** check box for the shipment but did not change the shipment status from Open to On Hold. These issues have been resolved.
-	On the Document Details tab of the Sales Orders form (SO.30.10.00), a user couldn't modify the date in the **Ship On** column for the order line if for this line **Shipping Rule** was set to "Ship Complete" and for the sales order **Shipping Rule** was set to "Back Order Allowed" on the Shipping Settings tab. This has been resolved: On the Document Details tab of the Sales Orders form (SO.30.10.00), a user can modify the date in the **Ship On** column for an order line if **Shipping Rule** is set to "Back Order Allowed" on the Shipping Settings tab. Otherwise, modification of the **Ship On** column for an order line is unavailable.
-	On the General Settings tab of the Stock Items form (IN.20.25.00), the system navigated a user to incorrect entry forms when the user clicked **Edit** for the **Sales Unit** or **Purchase Unit** box. Also, the **Edit** button was not displayed next to the **Sales Unit**, **Purchase Unit,** and **Base Unit** boxes on the General Settings tab of the Non-Stock Items form (IN.20.20.00). These issues have been resolved.
-	When a user copied a quote (that is, a sales order of the QT type) to a sales order (a sales order of the SO type) on the Sales Orders form (SO.30.10.00), the system did not run a credit check for the sales order, even if the Hold Document on Failed Credit Check check box was checked for the SO order type on the Order Types form (SO.20.10.00). This has been resolved.
-	On the Receipts form (IN.30.10.00), the error message "Error #91: Another process has updated 'INTranSplit' record. Your changes will be lost." occurred when a user tried to release an inventory receipt that had been created automatically from a transfer receipt that moved items within the same warehouse (that is, the source warehouse and destination warehouse were the same). This has been resolved.
-	A user could not upload from Excel lines of an inventory receipt on the Receipts form (IN.30.10.00) if the lines contained items with lot numbers and the lot/serial class of the items had **Assignment Method** set to "When Received" on the Lot/Serial Classes form (IN.20.70.00). This has been resolved.
-	When a user created a bill on the Bills and Adjustment form (AP.30.10.00), in the Add Receipt Line dialog box, the user couldn't select all lines by clicking the **Included** check box in the header row of the table. This has been resolved.

System and Platform

133799627036 133775911891 133775911871 132759135001	This release addresses performance issues that could result in timeouts or "lost connection" errors.
135399817983 135754117841 134383753671	In some circumstances, users could be logged out of the system with the error message "Not Assigned a Licence." This has been resolved.
134525816789 134077737989	In some cases, the system could take a long time to confirm shipments or prepare invoices on the Sales orders form (SO.30.20.00). This has been addressed; system performance in this area has been improved.

129223727852 129062979621	The system could take a long time to open and print invoices on the My Invoices form of the Customer Portal (SP.40.20.00). This has been addressed; system performance in this area has been improved.
132814726501 132040607381	The system could take a long time to add a knowledgebase article to an email on the Cases form (CR.30.60.PL). This has been addressed; system performance in this area has been improved.
134180889702 133992966331	With large MySQL databases, when a user initiated statement preparation on the Prepare Statements form (AR.50.30.00), the system performed poorly while generating customer statements. This has been addressed; system performance in this area has been improved.
131473991631 131469951409	The error message "An item with the same key already exists" appeared when attempting to add a customisation to a portal page on the Publish Customisation form (SM.20.45.05). This has been resolved.
135144992146 134467104221	The error "75: An error occurred while importing data into 'INUnit' table" could appear when creating a company snapshot. This has been resolved.
134171825891 134019982241	After making a "Settings except Attachments" snapshot, some transactions would still be included in the snapshot, e.g. bank transaction history. This has been resolved.
132629392199 132627037521	If the Copy Company procedure failed, it could result in the company table not being updated, which resulted in errors or data corruption when users attempted to use the system. This has been resolved.
133899901543 133129112704	The GI Mass Record Deletion and Mass Record Update functions on the Generic Inquiry form (SM.20.80.00) didn't work. This has been resolved.
134397504296 133832770811	Clicking the top of the Selected column on the Bills & Adjustments form (AP.30.10.00) was not selecting all rows. This has been resolved.
134842003634 133646519521	The Companies form (SM.20.35.30) did not maintain its sorting order after copying a company. This has been resolved.
-	A user could drill down from the Approvals form (EP.50.30.10) to expense claims and time cards, even if the user did not have sufficient rights to access these documents. This has been resolved: If user has no access rights to a time card or expense claim (in accordance with the specific rules that exist only for these documents) the user will not be able to drill down or navigate to the document.
-	Mass processing did not work on generic inquiry forms. This has been resolved.
-	The audit options for **Login**, **Login Failed** and **Logout** on the System Preferences form (SM.20.10.60) are now read-only and always enabled.
-	In some cases, failed shipment processing could corrupt a sales order's data, which caused situations when it was impossible to use this sales order in a shipment. This has been resolved.
-	Navigation with the **Next** and **Prev** buttons on the Employee form (EP.20.30.00) was not working correctly. This has been resolved.
-	Formatted multi-line text boxes were not exported correctly to Excel from a report. This has been resolved.

-	The system ignored the rounding rule for columns with the "Calc" type in analytical reports. This has been resolved.
-	There was no support of `FeaturesSet` table cache extensions. This has been resolved.
-	An error occurred when a user selected a physical inventory type with the generation method set to "By Movement Class" on the Prepare Physical Count form (IN.50.40.00). This has been resolved.
-	The error "Input string was not in a correct format" was generated when a user added a custom endpoint to a customization project. This issue was specific to endpoints containing a parameterized action (an action with at least one parameter specified). When a user deleted a parameterized action on the Web Service Endpoints form (SM.20.70.60), the parameter mappings remained in the database and again caused the error "Input string was not in a correct format" after a user added a custom endpoint to a customization project, but in fact, the custom endpoint did not contain any parameterized actions. This has been resolved.
-	The system navigated to the Check and Payments form (AP.30.20.00) instead of the Quick Checks form (AP.30.40.00) when a user drilled down through data in a generic inquiry. This has been resolved.
-	Filters did not work on calculated integer fields in generic inquiries. This has been resolved.
-	The **Copy Company** operation broke the original sort order on the Companies form (SM.20.35.30). This has been resolved.
-	Automation notification did not work with a standard report attached. This has been resolved.

Known Issues

The following Known Issues have been identified in this release.

Partner users visible on some forms

User accounts with the licence type MYOB_Partner and the Admin account used exclusively by MYOB are hidden from all other users; they do not appear on user selection lists. However, these user accounts will appear in selection lists on the following forms:

- Event > Attendees (CR.30.60.30)
- Role List (SM.65.10.00)

Global search results can't be opened in a new window

When a user searches for any record using the global search box, if they attempt to open one of the search results in a new window, the new window will open but will contain only a blank page.

Issue with Quick Cheques

When creating cheques via the Quick Cheques form (AP.30.40.00), detail lines can be lost and the document is unable to be released if the user makes the **Reference Nbr.** column visible on the Document Details tab and manually enters a value for Reference Nbr. against a line.