
MYOB IMS Payroll 6.41

Release Notes

May 2019

myob

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Introduction

What's New in this Release?

The 6.41 release adds support for domestic violence leave (DVL), in compliance with the Domestic Violence—Victims' Protection Bill. This new law, which comes into effect on 1 April 2019, entitles employees affected by domestic violence to up to ten days of paid domestic violence leave per year, to deal with the effects of domestic violence.

Installing Your Upgrade

Desktop Installation

Before you install this version:

- Close all "Open" payroll periods in your payroll companies.
- Back up each of your payroll companies, via the Tools menu, after closing the last payroll period processed in each company.
- Close all applications on your PC.

Note: Uninstalling an earlier version of IMS Payroll prior to installing this version is not recommended or required as any custom payroll software and modules will need to be reinstalled.

If you're downloading the installer:

- Double-click the executable file that you download (.exe as contained in the link).
- You need to install the new version on every computer that has MYOB IMS Payroll installed.

IMS Payroll Cloud Installation

1. Log in to IMS Payroll Cloud.
2. Click the gold **Upgrade** button that appears at the bottom left of your screen. The **Upgrade** button will only appear when you click on a company with the "Closed" status.
3. Repeat for each payroll company you manage.

After installing, log in to a payroll company, go to **Help > About IMS Payroll Partner** and check that the version is Version 6.41 March 2019.

If you have any issues, please call us on 0800 600 110.

New Features

Domestic Violence Leave

The Domestic Violence—Victims’ Protection Bill, which comes into effect on 1 April 2019, entitles employees affected by domestic violence to up to ten days of paid domestic violence leave (DVL) per year, to deal with the effects of domestic violence.

Domestic violence leave is accrued and paid like sick leave. As with sick leave, employees are eligible for DVL after they have completed six months’ continuous employment with the employer. Unlike sick leave, however, DVL doesn’t accumulate, i.e. each year, the employee’s DVL balance is reset to ten days.

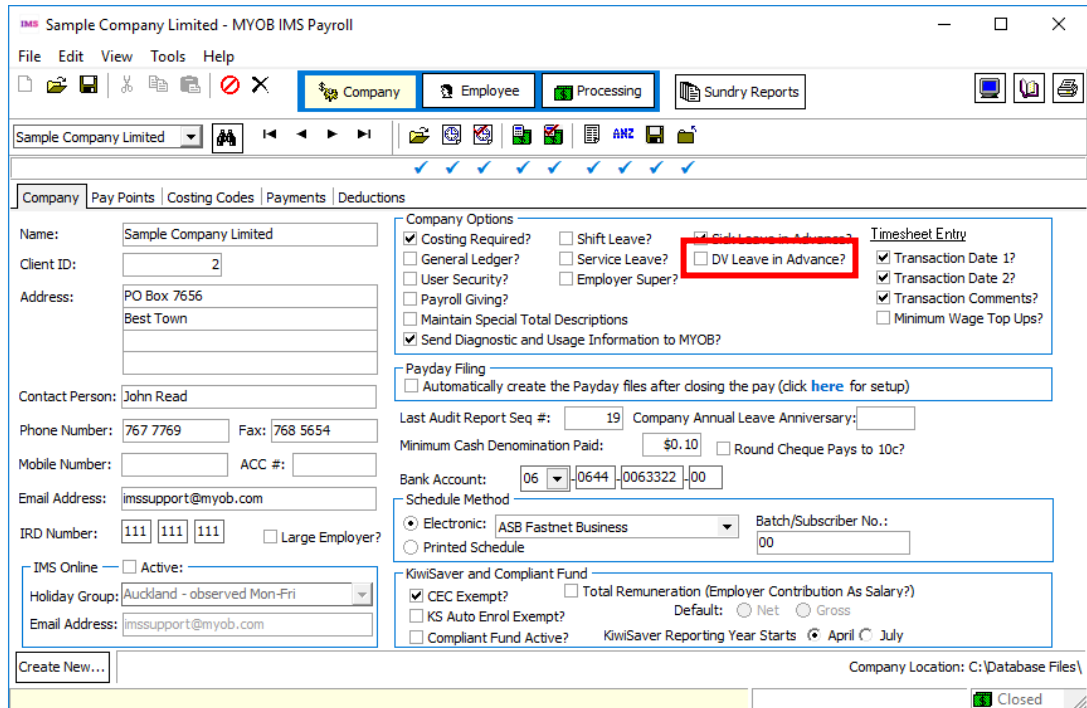
Setting up Domestic Violence Leave

A “Domestic Special Leave” payment is added automatically when this release is installed:

The screenshot shows the MYOB IMS Payroll software interface for setting up a payment. The window title is "Sample Company Limited - MYOB IMS Payroll". The menu bar includes File, Edit, View, Tools, and Help. The toolbar has icons for Company, Employee, Processing, and Sundry Reports. The main window displays the "Domestic Special Leave" payment setup screen. The "Description" field is set to "Domestic Special Leave" and the "Data Entry Code" is "DSL". The "Calculation Method" is set to "Hourly" at "100 % of Employee Hrly Rate". The "Tax Type" is set to "Taxable". The "Earnings Type" is set to "Domestic Violence Leave". The "Accumulates Into" section is checked for "ACC Liable Earnings", "Company Superannuation Contrib Earnings", "KiwiSaver Employee Contribution Earnings", "KiwiSaver Employer Contribution Earnings", "Compliant Employee Contribution Earnings", and "Compliant Employer Contribution Earnings". The "Leave Accumulation" section is checked for "Average Gross" and "Ordinary Gross".

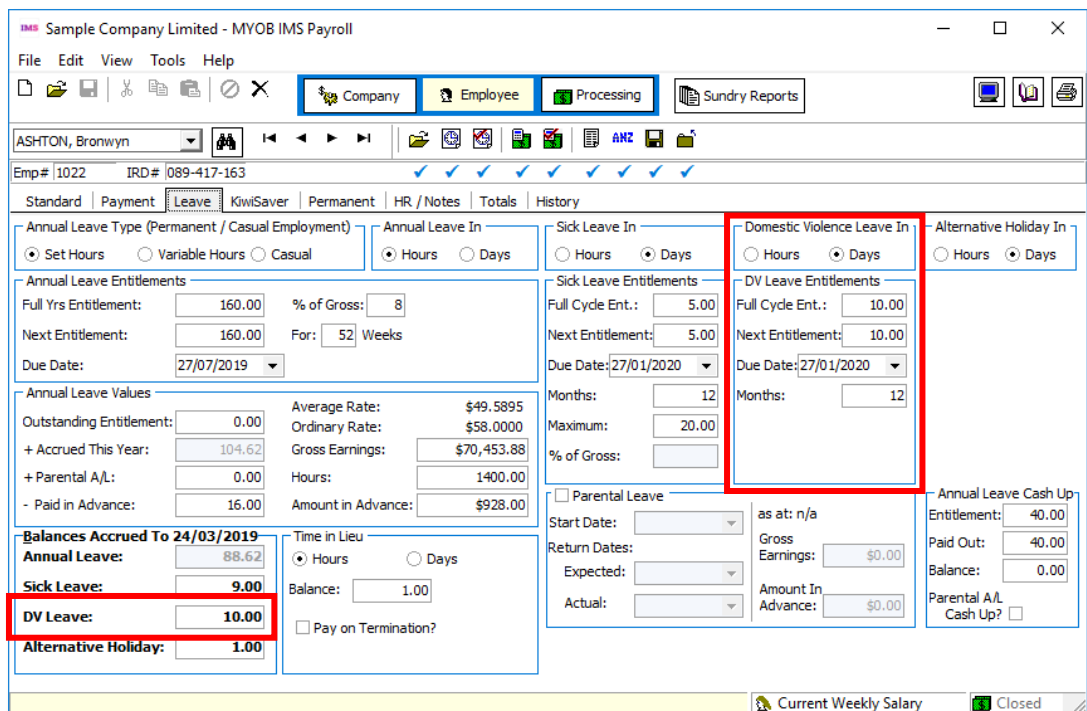
The **Tax Type** and **Earnings Type** sections cannot be edited for this payment, but all other details can. In particular, you may want to change the **Description** and **Data Entry Code** to preserve employees’ privacy when DVL appears on payslips.

A new **DV Leave in Advance?** option is available on the Company Information screen:



This option works the same as the existing **Sick Leave in Advance?** option: when it is ticked, DVL can be paid in advance to employees whose DVL balance is not sufficient to cover the leave they are taking. Leave paid in advance will be deducted from the employee's balance when their Next Entitlement Due Date rolls over.

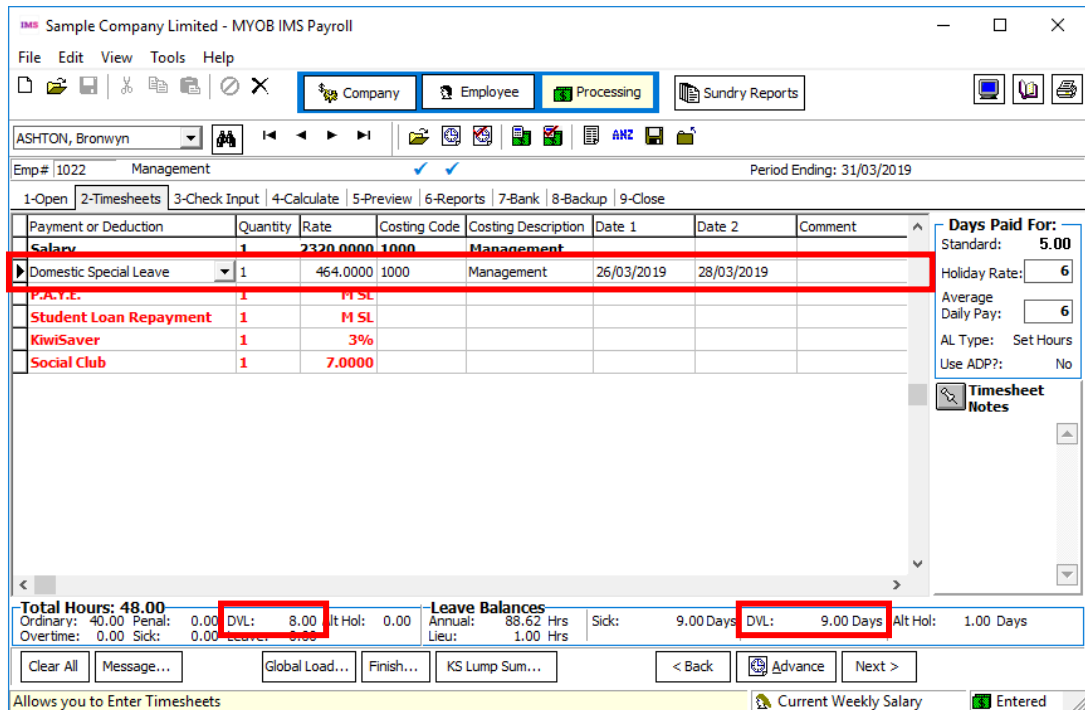
Employees' DVL settings, entitlements and balances are now displayed on the Leave tab of the Employee screen:



As with sick leave, DVL can be calculated and displayed in **Hours** or **Days**.

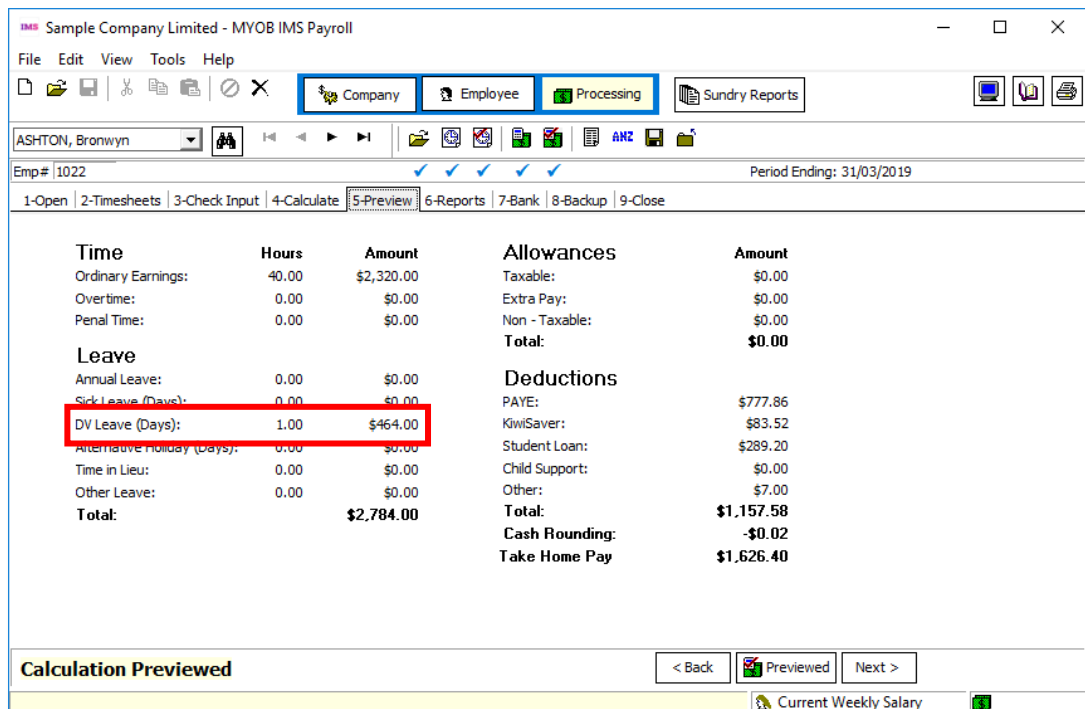
Processing Domestic Violence Leave

Domestic violence leave is processed in the same way as sick leave. To pay an employee DVL, add a payment with the new Domestic Special Leave type:



The rate can be overridden, as with other payments.


DVL amounts are displayed on the 5-Preview tab:



Reporting on Domestic Violence Leave

Domestic violence leave payments are displayed on employee payslips, and Payslip report options now include a check box for displaying the DVL balance on payslips.

DVL amounts appear next to other leave amounts anywhere that taxable income is reported. The Leave Analysis options for the Pay Period Exceptions report now include DVL as well as sick leave, and fields relating to DVL can be reported on using the Employee Audit report.

Note: You can report on employees' DVL entitlements, balances, etc. by clicking the **Find** button on the Employees screen () and exporting the data to a spreadsheet.

KiwiSaver Updates

KED File Uploads

In-product captions and the IMS Payroll documentation have been updated to clarify when you are required to upload a KiwiSaver Employment Details (KED) electronic file to the IRD:

- For new employees, you do not need to upload a KED file. The Employment Details (ED) file produced for payday filing covers all the details required by the IRD for new employees.
- For existing employees that are opting in or out of KiwiSaver, you do still need to upload the KED electronic file.

Over 65 Option Restored

The 6.40 compliance release added the ability for employees over the age of 65 to opt in to KiwiSaver. As part of this update, the **65 Years Old** check box was removed from the Pay Period Exceptions report.

This release reinstates the **65 Years Old** check box, so that employers can still be notified when employees turn 65 and make the necessary adjustments to Compulsory Employer Contributions for the employee if required.